

# Health & Aging Committee Meeting Minutes

## January 14, 2016

**COMMITTEE MEMBERS PRESENT:** Bob Mott, Alan VanRaalte, Bill Freudenberg, Jackie Cody, Marge Saari, Ed Hammer (Aging), Tom Kelly, Nancy Brisse (Aging)

**COMMITTEE MEMBERS ABSENT/EXCUSED:** Joan Hauer (Aging), Dr. Amy Slette (Health),

**COMMITTEE MEMBERS ABSENT/UNEXCUSED:** None

**STAFF PRESENT:** Dianne Jacobson, Dawn Johnson, Linda Conlin, Todd Troskey, Patricia Brewer , Jody McKinney, Meagan Neis

**OTHERS PRESENT:** Barbara Young, Ashley Pierson, Lauren Rosendahl and Anna Joerns (Members of FACT from Rhinelander High School)

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### Aging:

Meeting called to order by Chairperson Bob Mott at 9:02 a.m. at the Health & Aging Building, 100 W Keenan Street.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Approval of agenda for today's regular meeting: Motion made by Alan VanRaalte, seconded by Marge Saari to approve today's agenda with the discretion of the chairperson to move the order of items on the agenda as needed. All ayes; motion carried.

Public comment/ communications: Barbara Young introduced herself and was welcomed by committee. Barbara was interested in the update from the Transit Commission along with the Lakeland Senior Center

Transit Commission Update: Bob Mott gave the Transit Commission Update. Jim Perez who was hired in November to be the Transit Commission Manager resigned at the end of December. There were three others that were selected from all the applicants by David Lowe, the Transit Commission Advisor, to be good candidates. These applicants were then interviewed by the Transit Commission. With the Transit Manager position now vacant the Transit Commission will be interviewing the remaining three applicants to find the best possible candidate for the position of Transit Manager. The first interview is scheduled for January 15, 2016. Discussion only, no action taken.

s.85.21 funding for Headwaters Inc.: Jacobson presented the request for S.85.21 money for Headwaters Inc. for transportation of its clients. The S85.21 was approved for 2016 at the December 17, 2015 meeting. However, the line for Headwaters Inc. to help cover the cost of transporting their clients was not yet approved. Jacobson requested that the amount be distributed on a monthly basis at 12<sup>th</sup> of the total amount budgeted for 2016.

Motion made by Cody, seconded by Brisse to approve the contract to be written to fund Headwaters Inc. at 12<sup>th</sup> of the total amount per month of the Oneida County s.85.21 money. All ayes, motion carried.

Policy for participant behavior: tabled until next meeting

Giving Tree Update: Jacobson gave the giving tree update. Jacobson is currently looking for options to have the laser engraving done of the leaves of the giving tree. Discussion only, no action taken.

Lakeland Senior Center: Jacobson and Barbara Young gave the Lakeland Senior Center update. The Lakeland Retirement Foundation Board is planning to send out a large survey to the public in early 2016. The Lakeland Retirement Foundation Board has some new members. The former participants of the old senior center have expressed their desire to have a new senior center built in the same location. The Board is looking at options. However, until the Lakeland Retirement Board has an approved strategic plan in place and presented to the Commission on Aging for approval, the Commission on Aging will not move forward in their plans for the future. Discussion only, no action taken.

2015 Doubtful Accounts Authorization: Jacobson presented the 2015 Doubtful Accounts for Authorization. In the 2015 budget there was a budgeted amount of \$1600.00 set aside to cover any doubtful accounts occurred for the year. The total needed to settle these accounts for 2015 is \$1585.18. The doubtful accounts come from the escort ride service provided to clients who need rides to appointments. The clients are then billed a portion of the cost of the ride. Some participants cannot afford to cover this cost, thus leaving an outstanding balance due for the year. (Doubtful Accounts)

Motion made by Hammer, seconded by Cody to approve the payment of doubtful accounts. All ayes, motion carried.

Legislative Update: none

Vouchers, purchase orders and line item transfers: Jacobson presented the vouchers, purchase orders and line item transfers for approval.

Motions made by VanRaalte, seconded by Cody to approve the vouchers, purchase orders and line item transfers for approval as presented. All ayes, motion carried.

Monthly Reports: Staff and program reports: Jacobson presented the monthly reports. Discussion only, no action taken.

Agenda items next meeting: Lakeland Senior Center, Transit Commission, Policy on Behavior, Giving Tree and all other usual agenda items.

Public comment/communication: None

### **Health & Aging:**

Minutes of December 17, 2015 meeting: Alan VanRaalte made motion to approve December meeting minutes, Marge Saari seconded, all ayes; motion carried

Date/time/location of next meeting and 2016 meeting schedule: Regular meeting scheduled for **February 11<sup>th</sup>, 2016** at 9:00 a.m. in the Health & Aging Building, 100 W Keenan Street. The Board of Health will begin at 9:00 a.m. on the second floor with joint meeting of Health & Aging to follow. The Commission on Aging will meet at approximately 10:00 a.m. on the second floor as well.

Health and Aging Issues: None

### **Health:**

Approval of agenda for today's regular meeting: Motion made by Jackie Cody, seconded by Marge Saari to approve today's agenda with the discretion of the chairperson to move the order of items on the agenda as needed. All ayes; motion carried.

Public comment/communications: None

### **Monthly Reports/Updates:**

- Environmental Health – Summary given by: Todd Troskey regarding explanation of school lunch inspection fees.

Motion made by Jackie Cody that any schools opting out of the school lunch program through DPI/DPS will be charged \$330 for a production facility and \$130 for a satellite facility; seconded by Alan VanRaalte. All ayes; motion carried.

- Communicable Disease – Summary given by: Linda Conlon:
  - Reported: 1 West Nile virus, 5 campylobacteriosis, 2 Chlamydia, 1 Hep. B, 4 Hep. C, 4 Lyme disease, 1 mycobacterial disease, 52 pertussis (whooping cough), and 2 chickenpox
  - Confirmed: 1 West Nile virus, 3 campylobacteriosis, 2 Chlamydia, 4 Hep. C, 1 mycobacterial disease, and 13 pertussis (whooping cough)
- Health Hazards – Summary given by: Linda Conlon
  - New cases: 1 animal, 2 Meth, 1 Other Vector, 1 Solid Waste/Garbage
  - Existing cases: 1 Lead Hazards, 1 Meth, 2 Mold, 1 Sewage, 1 Solid Waste/Garbage
- Legislative Update – Summary given by: Linda Conlon discussed many issues the legislators may be considering in this session that impact Public Health. The 340B bill will likely pass. There is an amendment that will carve out Public Health. This is obviously good for us.

. Discussion only, no action taken.

FACT presentation: Corie Zelazoski, Tobacco Coordinator, and Meagan Neis, Community Health Specialist introduced Ashley Pierson, Lauren Rosendahl and Anna Joerns of Rhinelander High School who presented “Spreading the Truth about Big Tobacco.” A discussion followed regarding federal regulations, e-cigs and vaping. . Discussion only, no action taken.

Out of State Travel Request: Request made by Linda Conlon for Rob Deede, Public Health Nurse for out of state travel for a preparedness conference which is paid for by a scholarship form DPH.

Motion made by Jackie Cody to approve, seconded by Alan VanRaalte, request by Bob Mott that Rob shares information with the Committee upon his return. All ayes; motion carried.

MCH Adolescent Grant: Summary given by: Linda Conlon. OCHD has been awarded an MCH grant, allowing a .8 position to be created for five years. This job will likely be filled and the health department will have a vacancy for a Community Health Specialist due to an internal candidate filling of position. Vacancy request form reviewed. Discussion only, no action taken.

Motion made by Bob Mott to fill the Community Health Specialist position, seconded by Alan VanRaalte. All ayes; motion carried.

Staffing Update: Summary given by: Linda Conlon. Pattie Soder has been hired to fill Patty Olsen-Theiler’s vacancy. Tricia Brewer has been hired to fill Dani Benzinger’s vacancy. Discussion of a potential WIC Dietician hire. Discussion only, no action taken.

Community Health Assessment Update: Summary given by: Linda Conlon. Info-graphics on the 12 health focus areas based on the *Healthiest Wisconsin 2020* were distributed. Data and community health survey information was discussed as well as probable top 3 health priorities. Also discussed next steps in the CHA process of continued community input prior to selection of top 3 priorities. Discussion only, no action taken.

Vouchers, Purchase Orders and Line Item Transfers: Invoices and vouchers discussed. Discussion of lab refrigerator repairs/cost of new refrigerator.

Motion made by Marge Saari, seconded by Jackie Cody to approve the vouchers and purchase orders. All ayes; motion carried.

Agenda items for next meeting: All usual agenda items

Public Comment/communications: None

Adjournment: Motion made Cody, seconded by Van Raalte to adjourn at 11:03. All ayes, motion carried.

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Committee Chairman

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Committee Secretary

